

MINUTES OF THE LIBRARY BOARD
Oshkosh Public Library
March 29, 2018

The Regular Meeting of the Oshkosh Public Library Board of Trustees was held on March 29, 2018. The meeting was called to order at 4:05 p.m. by Board President Christine Melms-Simon. The meeting was held in the lower level conference room at the Oshkosh Public Library. Present were: Kathy Bermingham, Bob Biebel, Bill Bracken, Kristy Bradish, Christine Melms-Simon and Dave Romond. Absent were: Adjunct Board Member Karis Graham, Kim Molitor and Amy Sitter. Others present were: Jeff Gilderson-Duwe, Library Director; Vicki Vandenberg, Library Assistant Director; Lisa Voss, Head of Library Development; Sandy Toland, Volunteer Coordinator/Program Support Specialist; Cathy Timar, Library Assistant II; and Julie Schmude, Administrative Coordinator.

Public Comments: None

Sandy Toland gave the report of the Friends of the Library.

Consent Agenda Items:

- Meeting Minutes** - of the February 23, 2018 regular meeting of the library board.
- Financial Reports** - February-March Regular Vouchers Payable \$250,620.73
 - February-March Special Funds Vouchers Payable \$1,223.24
 - February Refunds Processed \$42.00

Motion to approve the Consent Agenda. **Motion:** Bradish; **Second:** Romond; **Vote:** Unanimous.

Staff Guest Cathy Timar gave a presentation to the board on her duties in the Children's and Family Outreach Services department.

Motion to approve the appointment of Kathy Bermingham, Kristy Bradish and Bob Biebel to the Nominating Committee. **Motion:** Bracken; **Second:** Romond; **Vote:** Unanimous.

Motion to approve the appointment of Amy Sitter, Kim Molitor and Bob Biebel to the Finance Committee. **Motion:** Bermingham; **Second:** Bracken; **Vote:** Unanimous.

Motion to approve changes to the Library Employee Handbook, section 208, Holidays, after the numbering is corrected. **Motion:** Bradish; **Second:** Bermingham; **Vote:** Unanimous

Motion to adjourn into Closed Session at 4:55 p.m. pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes in order to conduct an evaluation of the Director. **Motion:** Bermingham; **Second:** Bracken; **Vote:** Unanimous.

The Board returned to open session at 5:23 p.m.

Motion to increase the salary of the Director by 3.25% retroactive to January 1, 2018. **Motion:** Bradish; **Second:** Bermingham; **Vote:** Unanimous.

Motion to adjourn the Regular Meeting at 5:25 p.m. **Motion:** Bradish; **Second:** Biebel; **Vote:** Unanimous.

Respectfully submitted,

Jeff Gilderson-Duwe, Secretary

Julie Schmude – Recorder

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